

SECC PURCHASE ORDER FORM

Today's Date: / /

QTY.	ITEM#	DESCRIPTION	FILE TYPE	PRICE	LINE TOTAL
	0	Marketing Flyer (1 unique flyer)	PDF/Word	\$100.00/\$150.00	
	1	Marketing Group (3 unique flyers)	PDF/Word	\$275.00/\$395.00	
	2	Marketing Suite (5 unique flyers)	PDF/Word	\$450.00/\$650.00	
	3	Company Brochure (6 pg. company overview brochure)	PDF/Publisher	\$595.00/\$795.00	
	4	Quick Approval Form	PDF/Word/Word & PDF Input	\$100.00/\$200.00/\$300.00	
	5	1 Pg. Submission Checklist	PDF/Word	\$25.00/\$50.00	
	6	Personal Financial Statement	PDF/Word/Word & PDF Input	\$50.00/\$100.00/\$200.00	
	7	Rent Roll	PDF/Excel/Excel & PDF Input	\$25.00/\$50.00/\$100.00	
	8	Historical Operating Statement	PDF/Excel/Excel & PDF Input	\$25.00/\$50.00/\$100.00	
	9	Business Debt Schedule	PDF/Word/Word & PDF Input	\$25.00/\$50.00/\$100.00	
	10	Letter of Interest (LOI) Template	Word	\$100.00	
	11	NCND Agreement (non-circumvent & non-disclosure agreement): To protect yourself, your fee, and your contacts against dishonest clients and co-brokers	Word	\$225.00	
	12	Broker Fee Agreement: Agreement made between yourself and your client or another broker that outlines the parameters of the business relationship and locks up the details of your compensation	Word	\$175.00	
	13	Marketing Package 1 (includes item # 0 & 3)	PDF/Word	\$650.00/\$895.00	
	14	Marketing Package 2 (includes item # 1 & 3)	PDF/Word	\$795.00/\$995.00	
	15	Marketing Package 3 (includes item # 2 & 3)	PDF/Word	\$950.00/\$1,295.00	
	16	Protection Package (includes item # 11 & # 12)	Word	\$375.00	
	17	Basic Broker Bundle (includes item # 4 - # 10)	PDF/Editable/Editable & PDF Input	\$325.00/\$550.00/\$895.00	
	18	Medium Broker Bundle (includes item # 4 - # 12)	PDF/Editable/Editable & PDF Input	\$650.00/\$875.00/\$1,165.00	
	19	Extra Broker Bundle (includes item # 2, & # 4 - # 12)	PDF/Editable/Editable & PDF Input	\$995.00/\$1,395.00/\$1,665.00	
	20	Complete Broker Bundle (includes item # 2 - # 12)	PDF/Editable/Editable & PDF Input	\$1,450.00/\$1,995.00/\$2,265.00	
	21	Other:			
				Sub-Total	
				Discount (____%)	
				Total	

Instructions: Mark the quantity of each item type, file type, and corresponding price. Send company's contact information, logo, instructions, formatting/design specifications and special requests. Email or fax order form and proof of payment to: info@southendcapital.com or (857) 598 - 1757

Wire: South End Capital Corporation
 Business Checking
 Bank of America – Boston, MA 02110
 Acct # 004624834551
 Routing # 026009593

CC: Go to www.southendcapital.com/broker-store and click the "Pay Now" button at page bottom

*Client Authorization (Sign): _____

*By signing above the client is confirming use of the ordered documents at his/her own risk and agrees to hold SECC harmless from any liability associated with the use of these forms.